

Meeting of the Board of Directors of
Lakes & Prairies Community Action Partnership, Inc.
March 15, 2018

James Hamer called the meeting to order at 6:00 pm.

Board Members Present: James Hamer, Andrea Koczur, Renee Backlund, Michelle Werner, Lyle Hovland, Eloisa Pigeon, Ron Verhaagen, Barry Steen, Stephanie Miranowski, Kristin Krile, Laurie Drewlow and John Docken.

Members Absent: Excused absences: Sarah King, Kristi Bivens, Ben Lien, Jenny Mongeau and Loren Ingebretsen. Unexcused absence: Heidi Durand.

Employees and Others Present: Lori Schwartz, Executive Director; Colleen Murray, Director of Development and Operations. Brenda Montplaisir, Finance Director. Dale Rollie, Seniors Director. Peggy Emmerich, FCS Intern. Julie Erickson, Agency Support.

There is a quorum.

The group recited the Promise of Community Action.

Spotlight: Senior outreach director Dale Rollie introduced intern Peggy Emmerich who gave a brief report on her experiences working for the senior's program, including traveling to the senior centers in outlying Clay county and the NAPS distribution program. Dale also gave a report highlighting the last year progress and announced his retirement, effective May 31.

Consent Agenda: John Docken made a motion to approve the consent agenda; Second: Barry Steen. Motion carried.

Finance Committee Report: A committee rep gave a brief report to the board. End of fiscal year was Feb 28. Programs are spending down money on grants. Rainbow Bridge options were discussed. Andrea Koczur made a motion to approve the February 2018 treasurer's report. Ron Verhaagen seconded. Motion carried.

Board Approval Items:

Annual Report 2017. Motion to approve by John Docken. Seconded by Ron Verhaagen. Motion carried.

Report Backs: Head Start Board Liaison Sarah King - absent

Head Start Policy Council Rep Vanessa Santoya - absent

Family & Community Services Board Liaison Barry Steen Bright Sky Apartments are opening this next week.

Annual Meeting will be held at the Courtyard by Marriott in Moorhead on Thursday, April 26th. Board members were reminded to turn in their nominations for the Dennis Heitkamp Award and the Volunteer Extraordinaire Award by March 30.

Executive Directors Report:

United Way Employee Engagement Award: The award was presented earlier today at a United Way event.

VITA tax site update: Totals as of Wednesday, Mar 14, 314 Federal Returns totaling \$715,876 in refunds. 4 weeks left.

Senior's Coordinator Position: Special Projects Coordinator Robin Christianson, applied and was selected to fill Dale Rollie's position when he retires May 31st.

Head Start Nutrition Manager Position: Krystle McNeal, Child Care Alive, applied and was selected to replace Kim Bailey, who is retiring May 1st. The position has been altered slightly to include some agency work.

JRLC Day on the Hill: Several L&P staff attended. Educated Senator Eken and Representatives Lien and Marquart about JRLC's legislative priorities pertaining to social justice.

Horizon Middle School Social Workers: Lori met with and shared L&P information and outcomes. Social workers reported often the first place they send parents for more assistance is Lakes & Prairies.

CSBG Dear Colleague letter: The letter signed by board members has now been forwarded to NCAF.

May open house/ribbon cutting; will be held at the Belsly location on May 18th

Group Work Camp is looking for more projects in the Breckenridge area. Laurie Drewlow brought up a concern that there are more students than originally planned and the school may not be able to hold all of the volunteers.

Legislative Conference in DC is next week. Lori Schwartz, Colleen Murray, Andrea Koczur and Kristin Phillips will be attending.

Meeting adjourned.

Next meeting **April 26**, Courtyard by Marriot, Moorhead, Minnesota.

General Bank Account, Payroll Bank Account and Elan Credit Card Statements were received via USPS and reviewed _____